

Republic of the Philippines
DEPARTMENT OF EDUCATION
Division of City Schools Valenzuela City
EQUIVALENT RECORD FORM
(Submit to DepEd five copies)

Name: _____ Date of Birth: _____ Sex: _____
 (Surname) (Given) (Middle)
 Employee No. _____ Authorized Position Title: _____
 Item No. _____ Plantilla: _____ Authorized Salary: _____

I. Educational Attainment and Civil Service Eligibility :

Titles, Degree Highest Grade Attained	Name of Institutions	Year Received	Civil Service Examination	Ratings	Date

II. Service Record

ATTACHED DULY CERTIFIED SERVICE RECORD

III. Equivalent Units

A. Total number of years teaching : _____ (Public only) _____ Equivalent _____
 B. Degree to Degree Equivalent : _____ Present Degree _____ Equivalent _____

C. Areas of Equivalents :

1. Professional Study :
2. Teaching Experience :
 - a. Public Schools :
 - b. Private Schools :
3. Adm. Supervisory Experience :
 - a. Public Schools :
4. Others (Seminars, Workshops, etc.)

School Year :	No. of Units:	Description
TOTAL		

LATEST EFFICIENCY RATING _____
 (NOTE: Teachers Do Not Write Below)

 (Teacher's Signature)

 Principal

IV.	Division Action Classification	Date Processed	Range Assignment	Salary Range	Scheduled Salary	Remarks

RECOMMENDING APPROVAL

CERTIFIED CORRECT

WILFREDO E. CABRAL, CESO V
 Schools Division Superintendent

VICTOR D. LORENZO
 Administrative Officer V
 (Division Processing Officer)

V. DepEd Regional Office Action :

Classification _____ Range: _____
 Date Approved/Processed _____ Post Audited at Range: _____
 (For future reference)

 Regional Director

 (Evaluator)

VI. RECOMMENDING APPROVAL